

MARLOW PLANNING BOARD – JUNE 15TH, 2016

Unapproved Minutes of the Meeting

Present: Carl MacConnell, Lyle Handy, Sr., Judi Ryner, Bob Allen, and Matt Smith. Also attending were: Barry Corriveau and Tom Fushetto, Selectmen, and Mark Vincello, Building Inspector.

Absent: Erin Handy

The meeting was called to order at 7:05 pm. The minutes from the May meeting were read and accepted. Carl will file the accepted minutes.

It was agreed to take agenda items out of order to accommodate the time of the Selectmen and Building Inspector in the discussion of Class VI roads which was listed last under New Business.

Carl reiterated that the Planning Board does not have the authority to issue or deny building permits but to interpret and advise on the existing zoning. The permitting authority lies with the Building Inspector and the Selectmen and it is important that all entities are on the same page as to adhering to the regulations regarding the Class VI roads.

A discussion followed about our existing zoning by-laws which prohibit the issuance of a building permit on a Class VI road and the questions that might arise around this by-law.

In conclusion, Carl recommended that Selectmen draw up a policy, recorded and available to the public, on the process of handling applications for a building permit on a Class VI road, including the steps to follow: Building Inspector denies permit, applicant comes to Planning Board for advice, then Selectmen take all information into consideration, including their policy determining the relief of any liability on the Town's part if the permit should be given. If the application is denied, they may request a hearing before the ZBA.

Communications Directed to the Planning Board: None

Report of Officers and Committees: Handout on Senate Bill 146, Accessory Dwellings and a discussion of some of the changes and how to move forward on this state-mandated zoning change. Discussion on Southwest Regional Planning

Commission and its role in helping towns with growth and planning. One of our tasks will be to begin work on reviewing the Town's Master Plan and working on an update, section by section.

Unfinished Business: The Draft Rules of Procedure for the Planning Board were read and accepted. Carl will post a notice for a Public Hearing on the updated Rules.

A Member List was passed out and reviewed as well as an updated copy of the Marlow Town Directory.

Carl will post a copy of the Town Master Plan on the Town of Marlow website.

The Meeting was adjourned at 9 pm.

Respectfully submitted, Judi Ryner