

SELECTBOARD REPORT

This year the Town received a generous gift from the Richard and Gertrude Rock Estate for both the Ambulance & Fire Department. We are recommending that we establish two Trust Funds for the construction of a new Public Safety Building. One of the funds will be for tax exempt donations and the second fund will be for money raised through taxation.

This year we were able install two dry fire hydrants with funds from a grant. In 2013 we hope to install two more, also with grant funding.

In past years, the printing of the Town Report has required much labor. This year, we were able to upgrade the office equipment which will result in less labor and the highest quality report as well as allowing us to handle other printing projects more efficiently.

The Selectboard would like to take this opportunity to thank all volunteers. We would also like to thank everyone who provided input on helping update the Master Plan that will shape the Town's future.

The cover of this year's Town Report shows the home page of the official Town web site. The site is scheduled to be up and running on March 14, 2013, this is still a works in progress. The address of the website is: www.marlownh.gov.

Thanks to the resourcefulness of the Highway Department, they were able to construct a new pole barn at the Highway Garage to protect the off season fire vehicles and other equipment. We would also like to take this opportunity to thank Charles Elliot for his 20 plus years of service to the Town's Highway Department.

With money from the recently established Government Buildings Capitol Reserve Fund, we are planning on replacing the roof on the south side of Jones Hall as well as necessary upgrades to the heating system.

The first full year of Ambulance billing allowed the department to purchase a new pneumatic gurney and we are well on the way to making this department financially self sustaining.

The Building Inspector's position has been filled by Mark Vincello. The Board would like to thank Mark for taking on this position.

This year with warrant articles 16, 17 and 18 we are making the required correction to the Energy Exemptions that we currently offer.

Warrant article 19 to adopt RSA79: E-3 would allow the adoption of a Community Revitalization Tax Relief Incentives Program. This will address concerns

that came up during the Master Plan data collection process and will provide a way for the Town to support new economic development.

We have several vacant positions on Town committees and boards. The Selectmen would encourage anyone interested to contact the Town Office for available positions.

Another achievement in 2012 was the update of our Hazard Mitigation Plan. We would like to thank everyone that participated in completing this task. In 2013 we will be updating the Local Emergency Operations Plan. The Town also successfully applied for, and received an EMPG Grant to upgrade the Highway Department radios.

Thanks to the Fast Roads NH program through which we were able to get fiber optic communication lines connected to several Town buildings, including the school.

The Selectboard would like to thank Gen Ells for many years of service to the Town, most recently as Administrative Assistant at the Town Office.

Respectfully Submitted,

Robert Allen
Thomas Fuschetto
Edward Thomas



EXECUTIVE ADMINISTRATORS REPORT

I would first like to thank and acknowledge those who helped put this Town Report together, in particular all the photographers including Edward Thomas, Marco Thio, Mary Blank, Donna Chase, Anna Fay and Pat Strickland. Thanks to Sharron Paturzo for coming to my rescue on numerous occasions as I compiled this report on the computer. Thanks to Gen Ells for proof reading. As always, thanks are extended to all the department heads who submitted their reports in a timely manner. Our printing equipment of concrete blocks, a homemade press, staple gun and hammer have now been replaced by a binding machine. I hope you will enjoy the new format.

You will see on page 42 that I have included 'Important Dates' and on pages 43-44 'Useful Information'. This information will also be posted on the Town website. I welcome any suggestions you may have on additional information that you would like to see on the site.

A frequent question we receive in this office is whether Transfer Station permits need to be renewed in 2013. Even though the permits show 2012 they are only issued every other year so they are valid through 2013 due for renewal in 2014. Next time they are issued we will make sure they show both years.

The Town is signing up for the Hazardous Waste Collection for the Summer/Fall 2013 through to Spring 2014 beginning July 2013. More information will be posted closer to the date.

We are very grateful to Ed Dalenta for stepping up to re-establish the Marlow Citizen Corps Community Emergency Response Team (CERT). More information about this can be found on page 49.

The Town's equalization ratio for 2012 was set by the Department of Revenue Administration (DRA) at 117.2%. This is the rate that the DRA uses to adjust the Town's assessed value to reflect proportionality to other Towns within the State. This ratio is used to calculate the Town's share of education and county tax. The 2013 ratio has not been set yet, but from the data we sent in, we do not anticipate much change.

I would like to thank my assistant Lou Paturzo for his continued support and welcome Judy Reddington who has replaced Gen Ells. Gen Ells retired in 2012 after 8 years of service to this office. Gen's wisdom, memory and knowledge are sorely missed, along with the experience of working with such a great colleague.

I would like to thank the Town for their continued support. If you have any questions please do not hesitate to call or drop by the Town Office

Jacqui Fay
Executive Administrator

2013 TOWN WARRANT

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 2:00PM TO 7:00PM

To the inhabitants of the Town of Marlow in the County of Cheshire, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at John D. Perkins School in said Marlow on Tuesday, the 12th day of March 2013 at 2:00pm to act upon the following subjects:

Article 1 – To choose all necessary Town Officers and School Officials for the year ensuing.

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 16, 2013 when it will reconvene at 10:00am in John D.Perkins School to act upon the following subjects:

Article 2 – To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$65,900
Elections, Registration & Vital Statistics	\$25,395
Financial Administration	\$38,289
Revaluation of Property	\$8,000
Legal Expense	\$5,000
Personnel Administration	\$87,600
Planning and Zoning	\$400
General Government Building	\$28,100
Cemeteries	\$3,974
Insurance	\$14,000

PUBLIC SAFETY

Police Department	\$27,150
Ambulance Department	\$10,965
Fire Department	\$22,630

Emergency Department	\$ 600
Mutual Aid	\$ 8,241
Building Inspection	\$ 500
Joint Loss Management Committee	\$ 250
HIGHWAYS, STREETS AND BRIDGES	
General Highway Department Expenses	\$189,800
Street Lighting	\$5,750
SANITATION	
Solid Waste Disposal	\$35,775
HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$8,500
CULTURAL & RECREATION	
Parks & Recreation	\$500
Library	\$19,474
Patriotic Purposes	\$280
Conservation Commission	\$150
Agricultural Commission	\$250
DEBT SERVICE	
Principle of Long-Term Bonds & Notes	\$24,025
Interest Expense-Long-Term Bonds & Notes	\$1,442
 TOTAL APPROPRIATIONS	 \$633,940

Article 3 – To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue.

Article 4 – To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 5 – To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Government Building Capital Reserve Fund previously established, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this article.

Article 6 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation.

Article 7 – To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Road Improvement Expendable Trust

Fund previously created, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this article.

Article 8 - To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 9 – To see if the Town will vote to raise and appropriate Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 10 – To see if the Town will vote to raise and appropriate One Thousand Five Hundred Dollars (\$1,500) to be added to the Ambulance and Paramedic Expendable Trust Fund previously created. The Selectmen recommend this appropriation.

Article 11 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Transfer Station Expendable Trust Fund previously created, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the payment of the Town’s cyclical revaluation. The Selectmen recommend this appropriation.

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Article 13 - To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1000) to be donated to the Lake Host Program that monitors Sand Pond. The Selectmen recommend this appropriation.

Article 14 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for payment to ECS Marin to conduct during 2013, groundwater monitoring, data submittal, annual report and technical support for the Town’s former landfill. The Selectmen recommend this appropriation.

Article 15 – To see if the Town will raise and appropriate the sum of One Thousand Dollars (\$1,000) to the Community Kitchen, Inc in Keene, NH for reimbursement of services provided to Marlow residents for the 2012 year. The Selectmen recommend this article.

Article 16 - To see if the Town will vote to adopt the provisions of RSA 72:61 thru RSA 72:64 inclusively, to provide for a property tax exemption from a property’s assessed value, for property tax purposes, for persons owning real property which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

Article 17 - To see if the Town will vote to adopt the provisions of RSA 72:65 thru RSA 72:68 inclusively, to provide for a property tax exemption from a property’s assessed

value, for property tax purposes, for persons owning real property which is equipped with wind power system intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

Article 18 - To see if the Town will vote to adopt the provisions of RSA 72:69 thru RSA 72:72 inclusively, to provide for a property tax exemption from a property's assessed value, for property tax purposes, for persons owning real property which is equipped with wood heating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

Article 19 – To see if the Town will vote to adopt the provisions of RSA 79 - E3 to adopt a Community Revitalization Tax Relief Incentive Program.

Article 20 – To act upon any other business that may legally come before the meeting.

Given under our hands and seal, this 25th day of February in the year of our Lord, Two Thousand and Thirteen.

Robert Allen
Thomas Fuschetto
Edward Thomas
SELECTMEN

A true copy of Warrant-Attest.

Robert Allen
Thomas Fuschetto
Edward Thomas
SELECTMEN



TOWN OFFICERS 2012

<u>ELECTED POSITIONS</u>		<u>Term Expires</u>
Selectmen	Edward Thomas	2015
	Thomas Fuschetto	2014
	Robert E. Allen (Chair)	2013
Moderator	Joseph N. Feuer	2014
Tax Collector	Louis N. Paturzo	2013
Town Clerk	Mary Avery	2013
Treasurer	Jennifer Little	2013
Supervisors of Checklist	Open for Appointment	2018
	Jeanne Kennedy	2016
	Nancy Vesco (Chair)	2014
Overseer of Welfare	Joseph N. Feuer	2013
Sexton	Anthony Davis	2013
Trustees of Trust Funds	Mary Blank (Chair)	2015
	Linda Russell	2014
	Patricia A. Little (Resigned)	2013
Advisory Budget Committee	Jennifer Little	2015
	Anthony Davis	2014
	John Salo (Chair)	2014
	Robert E. Allen (Sel. Rep.)	2013
	Louis Paturzo	2013
Trustees of Library	Jeanne Kennedy	2015
	Jane Vincello	2014
	Bretton Walsh	2014
	Simone Perry	2013
	Beth Provencher	2013
Road Committee	James C. Strickland	2015
	Lyle A. Handy, Sr.	2014
	Garry L. Kenyon	2013
Trustees of Cemetery	Roxanne MacConnell	2015
	Geraldine Plotts	2015
	Patricia A. Little (Resigned)	2014

Linda Russell	2014
Mary Blank (Chair)	2013

APPOINTED POSITIONS FOR 2012

Planning Board	Lyle A. Handy, Sr.	2015
	Bonnie Hazelton	2014
	Open for Appointment	2014
	Open for Appointment	2014
	Robert E. Allen (Sel. Rep.)	2013
	Joseph N. Feuer (Chair)	2013
	Thomas Willey	2013
Building Inspector	Mark Vincello	2013
Zoning Board of Adjustment	Open for Appointment	2015
	Open for Appointment	2015
	Jane Ferguson	2014
	Thomas Fuschetto (Sel. Rep)	2014
	Charles Strickland	2013
Deputy Tax Collector	Janet Robar	2013
Deputy Town Clerk	Beth LaFreniere	2013
Deputy Treasurer	Heidi Chevalier	2013
Emergency Management	David C. Smith	Indefinite
Road Agent	Anthony Davis	2013
Fire Chief	Thomas Foote	2013
Forest Fire Warden	Thomas Foote	App. by State
Police Chief	Kenneth E. Avery	2013
Animal Control Officer	Marlow Police Dept.	
Health Officer	Jane Vincello	App. by State
Ballot Inspectors	Rose Elliott - Republican	
	Robert Rhoades - Democrat	
Ashuelot River Committee	Linda Fuerderer	

Agricultural Commission	Joel Kinson	2015
	Elizabeth Davis	2014
	Colline Dreyfuss	2014
	Thomas Fuschetto (Sel. Rep.)	2014
	John Salo	2013
	Beth Willey	2013
	Linda Russell	2013
Conservation Commission	Theodore Aldrich	2013
	John Asseng	2013
	Jennifer Brown	2013
	Linda Fuerderer (Chair)	2013
	Edward Thomas (Sel. Rep.)	2013
Joint Loss Management Committee	Anthony Davis	2013
	Jennifer Brown	2013
	Joseph Feuer	2013
	Thomas Fuschetto (Sel. Rep.)	2013
	Louis Paturzo	2013
Parks & Recreation Committee	Maria Baril	2015
	Joshua Conley	2014
	Donna Chase	2013
	Sharon Davis	2013
	Marcia Levesque	2013



ABSTRACT OF MARLOW TOWN MEETING MARCH 17, 2012

The Town Meeting was called to order by the moderator, Joseph N. Feuer at 10:05 AM at the John D. Perkins School with 47 people in attendance. The flag was saluted. A moment of silence was held in remembrance of the townspeople who passed away in 2011.

The reading of the warrant began. The results of the election held on Tuesday, March 13, 2012 were read by the moderator.

Article 1 – To choose all necessary Town Officers and School Officials for the year ensuing.

Selectmen - 3 years	Edward Thomas
Moderator - 2 years	Joseph N. Feuer
Supervisor of Checklist - 6 years	Tie between Nancy Vesco and Barbara White
Overseer of Welfare - 1 year	Joseph N. Feuer
Sexton - 1 year	Anthony Davis
Trustees of Trust Funds - 3 years	Mary M. Blank
Advisory Budget Committee - 3 years	Jennifer M. Little
Library Trustee - 3 years	Jeanne Kennedy
Library Trustee - 2 years	Tie between Jeanne Kennedy and Jane Vincello
Road committee - 3 years	Tie between Anthony Davis, Richard Davis and James C. Strickland
Cemetery Trustees (2) - 3 years	Geraldine Plotts Roxanne MacConnell

Article 2 – A motion was made and seconded to see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$61,600
Elections, Registration & Vital Statistics	\$27,895
Financial Administration	\$38,700
Revaluation of Property	\$ 8,000
Legal Expense	\$ 5,000
Personnel Administration	\$78,848
Planning and Zoning	\$ 300
General Government Building	\$28,600
Cemeteries	\$ 3,955
Insurance	\$16,000

PUBLIC SAFETY

Police Department	\$23,500
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Ambulance Department	\$34,016
Fire Department	\$21,824
Emergency Department	\$ 600
Mutual Aid	\$ 8,676
Building Inspection	\$ 1,000
Joint Loss Management Committee	\$ 250
HIGHWAYS, STREETS AND BRIDGES	
General Highway Department Expenses	\$189,550
Street Lighting	\$ 5,000
SANITATION	
Solid Waste Disposal	\$ 38,548
HEALTH DEPARTMENT	
Health Department	\$ 1,000
WELFARE	
General Assistance	\$ 8,500
CULTURAL & RECREATION	
Parks & Recreation	\$ 200
Library	\$ 18,720
Patriotic Purposes	\$ 400
Conservation Commission	\$ 200
Agricultural Commission	\$ 250
DEBT SERVICE	
Principle of Long-Term Bonds & Notes	\$ 22,665
Interest Expense-Long-Term Bonds & Notes	\$ 2,801
TOTAL APPROPRIATIONS	\$646,598

The floor was opened for discussion. Selectmen Robert Allen explained that the figures for the ambulance and fire departments were incorrect although the total appropriation under the warrant article was correct. The correct figures are, Ambulance Department \$30,500 and Fire Department \$25,340. A line by line explanation for all increases and decreases was presented. Article 2 **passed** by voice vote.

Article 3 –A motion was made and seconded to see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue. Article 3 **passed** by voice vote.

Article 4 – A motion was made and seconded to see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. Article 4 **passed** by voice vote.

Article 5 - A motion was made and seconded to see if the Town will vote to raise and appropriate Three Thousand Five Hundred Dollars (\$3,500) to set up an official Town website. The Selectmen recommend this appropriation. The floor was opened for discussion. Selectmen Robert Allen explained how the website could be utilized and the

benefits for the townspeople. Article 5 was restated by the moderator. Article 5 **passed** by voice vote.

Article 6 – A motion was made and seconded to see if the Town will vote to raise and appropriate Nine Hundred Ninety Seven Dollars (\$997) to cover half a year of annual hosting of the Town’s website. It is anticipated that the website would go live on 1 July 2012. The Selectmen recommend this appropriation. Article 6 **passed** by voice vote.

Article 7 – A motion was made and seconded to see if the Town will vote to create a capital reserve account under RSA 31:19-a to be known as the Government Building Capital Reserve Fund and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in this fund and further to name the Selectmen as agents to expend from this fund. The Selectmen recommend this article. The floor was opened for discussion. Selectmen Robert Allen explained that this would help smooth out the costs when large projects are required. The moderator restated the article. Article 7 **passed** by voice vote.

Article 8 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Heavy Highway Equipment Capital Reserve Fund, previously established. The Selectmen recommend this appropriation. Article 8 **passed** by voice vote.

Article 9 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 9 **passed** by voice vote.

Article 10 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the payment of the Town’s cyclical revaluation. The Selectmen recommend this appropriation. Article 10 **passed** by voice vote.

Article 11 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed in the Transfer Station Expendable Trust Fund, with said funds to come from the Unreserved Fund Balance. The Selectmen recommend this appropriation. Article 11 **passed** by voice vote.

Article 12 – A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Conservation Commission Capital Reserve Fund, previously established. The Selectmen do not recommend this appropriation. The floor was opened for discussion. It was noted that \$6,000 is currently in the fund and none of the money has been spent. Article 12 was **defeated** by voice vote.

Article 13 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1500) to be donated to the

Lake Host Program that monitors Sand Pond. The Selectmen do not recommend this appropriation. The floor was opened for discussion. Discussion included comments for better documentation showing that the funds actually benefit Sand Pond. The amount of monitoring, volunteer hours, and the number of crafts that were inspected was stated. The moderator restated the motion. Article 13 **passed** by voice vote.

Article 14 - A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Five Thousand Six Hundred Dollars (\$5,600) for payment to ECS Marin to conduct during 2012, groundwater monitoring, data submittal, annual report and technical support for the Town's former landfill. The Selectmen recommend this appropriation. Article 14 **passed** by voice vote.

Article 15 – A motion was made and seconded to see if the Town will raise and appropriate the sum of One Thousand Dollars (\$1,000) to the Community Kitchen, Inc in Keene, NH for reimbursement of services provided to Marlow residents for the 2011 year. The Selectmen recommend this article. Article 15 **passed** by voice vote.

Article 16 – To act upon any other business that may legally come before the meeting. Motion was made and seconded to adjourn the meeting at 12:25PM.

Respectfully submitted,

Mary Avery
Marlow Town Clerk



**BUDGET OF THE TOWN OF MARLOW
JANUARY 1, 2012 TO DECEMBER 31, 2012 AND 2013 RECOMMENDED**

<u>PURPOSES OF APPROPRIATION</u>	<u>2012</u> <u>Appropriations</u>	<u>2012</u> <u>Expenditures</u>	<u>2013</u> <u>Recommended</u> <u>Appropriations</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$61,600.00	\$57,294.00	\$65,900.00
ELEC.REGIST & VITAL STATS	\$27,895.00	\$25,687.00	\$25,395.00
FINANCIAL ADMINISTRATION	\$38,700.00	\$32,177.00	\$38,289.00
REVALUATION OF PROPERTY	\$8,000.00	\$8,338.00	\$8,000.00
LEGAL	\$5,000.00	\$3,220.00	\$5,000.00
PERSONAL ADMINISTRATION	\$78,848.00	\$71,104.00	\$87,600.00
PLANNING & ZONING	\$300.00	\$176.00	\$400.00
GOVERNMENT BUILDING	\$28,600.00	\$33,581.00	\$28,100.00
CEMETERIES	\$3,955.00	\$2,974.00	\$3,974.00
INSURANCE	\$16,000.00	\$15,041.00	\$14,000.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$23,500.00	\$23,617.00	\$27,150.00
FIRE DEPARTMENT	\$25,340.00	\$20,817.00	\$22,630.00
AMBULANCE*	\$30,500.00	\$25,870.00	\$10,965.00
BUILDING INSPECTION	\$1,000.00	\$0.00	\$500.00
EMERGENCY MANAGEMENT	\$600.00	\$97.00	\$600.00
MUTUAL AID	\$8,676.00	\$8,676.00	\$8,241.00
JOINT LOSS MANAGEMENT COMMITTEE	\$250.00	\$79.00	\$250.00
HIGHWAYS & STREETS			
GENERAL HIGHWAY	\$189,550.00	\$162,244.00	\$189,800.00
STREET LIGHTS	\$5,000.00	\$5,157.00	\$5,750.00
SANITATION			
SOLID WASTE DISPOSAL	\$38,548.00	\$29,835.00	\$35,775.00
HEALTH			
HEALTH	\$1,000.00	\$747.00	\$1,000.00
WELFARE			
WELFARE	\$8,500.00	\$2,011.00	\$8,500.00
CULTURE & RECREATION			
PARKS & RECREATION	\$200.00	\$193.00	\$500.00
LIBRARY	\$18,720.00	\$19,454.00	\$19,474.00
PATRIOTIC	\$400.00	\$550.00	\$280.00
CONSERVATION			
CONSERVATION	\$200.00	\$100.00	\$150.00
AGRICULTURAL COMMISSION	\$250.00	\$0.00	\$250.00
DEBT SERVICE			
PRINCIPAL -L/T NOTES	\$22,665.00	\$22,665.00	\$24,025.00
INTEREST - L/T NOTES	\$2,801.00	\$2,802.00	\$1,442.00

CAPITAL OUTLAY

TRANSFERS TO CAPITAL RESERVE FUNDS (WA'12#7,8,9)	\$25,000.00	\$25,000.00	
TRANSFERS TO EXPENDABLE TRUST FUNDS(WA'12#11)**	\$2,500.00	\$2,500.00	
WA'12#5 TOWN WEBSITE	\$3,500.00	\$1,750.00	
WA'12#6 ANNUAL HOSTING OF TOWN WEBSITE	\$997.00	\$0.00	
WA'12#10 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	
WA'12#13 LAKE HOST PROGRAM	\$1,500.00	\$1,500.00	
WA'12#14 LANDFILL	\$5,600.00	\$5,600.00	
WA'12#15 COMMUNITY KITCHEN)	\$1,000.00	\$1,000.00	
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'13#5,6,8,9)**			\$45,000.00
TRANSFERS TO EXPENDABLE TRUST FUNDS(WA'13#7,10,11)***			\$24,000.00
WA'13#10 CYCLICAL REVALUATION			\$10,000.00
WA'13#12 LANDFILL			\$10,000.00
WA'13#13 LAKE HOST PROGRAM			\$1,000.00
WA'13#15 COMMUNITY KITCHEN)			\$1,000.00
* \$10,965 TO BE OFFSET AGAINST BUDGET FROM AMBULANCE REVOLVING FUND			
** \$35,000 TO BE OFFSET AGAINST BUDGET FROM UNRESERVED FUND BALANCE			
***\$2,500 TO BE OFFSET AGAINST BUDGET FROM UNRESERVED FUND BALANCE			
TOTAL APPROPRIATIONS	\$696,695.00	\$621,856.00	\$724,940.00



**2012 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
AS OF DECEMBER 31, 2012**

	<u>2012</u> <u>Appropriations</u>	<u>2012</u> <u>Expenditures</u>	<u>(-)Over/Under</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$61,600.00	\$57,294.00	\$4,306.00
ELEC.REGIST & VITAL STATS	\$27,895.00	\$25,687.00	\$2,208.00
FINANCIAL ADMINISTRATION	\$38,700.00	\$32,177.00	\$6,523.00
REVALUATION OF PROPERTY	\$8,000.00	\$8,338.00	-\$338.00
LEGAL	\$5,000.00	\$3,220.00	\$1,780.00
PERSONAL ADMINISTRATION	\$78,848.00	\$71,104.00	\$7,744.00
PLANNING & ZONING	\$300.00	\$176.00	\$124.00
GOVERNMENT BUILDING	\$28,600.00	\$33,581.00	-\$4,981.00
CEMETERIES	\$3,955.00	\$2,974.00	\$981.00
INSURANCE	\$16,000.00	\$15,041.00	\$959.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$23,500.00	\$23,617.00	-\$117.00
FIRE DEPARTMENT	\$25,340.00	\$20,817.00	\$4,523.00
AMBULANCE	\$30,500.00	\$25,870.00	\$4,630.00
BUILDING INSPECTION	\$1,000.00	\$0.00	\$1,000.00
EMERGENCY MANAGEMENT	\$600.00	\$97.00	\$503.00
MUTUAL AID	\$8,676.00	\$8,676.00	\$0.00
JOINT LOSS MANAGEMENT COMMITTEE	\$250.00	\$79.00	\$171.00
HIGHWAYS & STREETS			
GENERAL HIGHWAY	\$189,550.00	\$162,244.00	\$27,306.00
STREET LIGHTS	\$5,000.00	\$5,157.00	-\$157.00
SANITATION			
SOLID WASTE DISPOSAL	\$38,548.00	\$29,835.00	\$8,713.00
HEALTH			
HEALTH	\$1,000.00	\$747.00	\$253.00
WELFARE			
WELFARE	\$8,500.00	\$2,011.00	\$6,489.00
CULTURE & RECREATION			
PARKS & RECREATION	\$200.00	\$193.00	\$7.00
LIBRARY	\$18,720.00	\$19,454.00	-\$734.00
PATRIOTIC	\$400.00	\$550.00	-\$150.00

CONSERVATION

CONSERVATION	\$200.00	\$100.00	\$100.00
AGRICULTURAL COMMISSION	\$250.00	\$0.00	\$250.00

DEBT SERVICE

PRINCIPAL -L/T NOTES	\$22,665.00	\$22,665.00	\$0.00
INTEREST - L/T NOTES	\$2,801.00	\$2,802.00	-\$1.00

CAPITAL OUTLAY

TRANSFERS TO CAPITAL RESERVE FUNDS (WA'12#7,8,9)	\$25,000.00	\$25,000.00	\$0.00
TRANSFERS TO EXPENDABLE TRUST FUNDS(WA'12#11)	\$2,500.00	\$2,500.00	\$0.00
WA'12#5 TOWN WEBSITE	\$3,500.00	\$1,750.00	\$1,750.00
WA'12#6 ANNUAL HOSTING OF TOWN WEBSITE	\$997.00	\$0.00	\$997.00
WA'12#10 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	\$0.00
WA'12#13 LAKE HOST PROGRAM	\$1,500.00	\$1,500.00	\$0.00
WA'12#14 LANDFILL	\$5,600.00	\$5,600.00	\$0.00
WA'12#15 COMMUNITY KITCHEN)	\$1,000.00	\$1,000.00	\$0.00

TOTAL	\$696,695.00	\$621,856.00	\$74,839.00
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SOURCE OF REVENUE

	<u>Estimated</u> 2012	<u>Actual</u> 2012	<u>Estimated</u> 2013
TAXES			
Land Use Change Taxes - General Fund	\$0	\$560	\$5,000
Timber Taxes	\$10,000	\$3,058	\$3,058
Payment in Lieu of Taxes	\$1,100	\$1,165	\$1,165
Interest & Penalties on Delinquent Taxes	\$12,000	\$18,474	\$15,000
Excavation Tax (\$.02 cents per cu yd)	\$125	\$184	\$184
LICENSES, PERMITS & FEES			
Motor Vehicle Permit Fees	\$101,602	\$106,065	\$106,065
Building Permits	\$1,000	\$380	\$380
Other Licenses, Permits & Fees	\$3,588	\$3,726	\$3,726
FROM FEDERAL GOVERNMENT	\$0	\$8,289	\$0
FROM STATE			
Shared Revenues	\$0	\$0	\$0
Meals & Rooms Tax Distribution	\$33,126	\$33,323	\$32,000
Highway Block Grant	\$5,2544	\$52,349	\$51,000
State & Federal Forest Land Reimbursement	\$828	\$736	\$700
Other (Including Railroad Tax)	\$0	\$0	\$0
CHARGES FOR SERVICES			
Income from Departments	\$16,078	\$9,291	\$9,291
Other Charges	\$0	\$0	\$0
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$10	\$2	\$2
Interest on Investments	\$2,500	\$2,389	\$2,389
Other	\$13,671	\$19,689	\$15,000
From Ambulance Revolving Fund	\$15,000	\$22,034	\$10,965
From Capital Reserve Funds	\$0	\$14,800	\$0
From Trust Funds	\$0	\$0	\$0
OTHER FINANCING SOURCES			
Amount VOTED From F/B ("Surplus")	\$2,500	\$2,500	\$37,500
Fund Balance ("Surplus") to Reduce Taxes	\$60,000	\$85,500	\$0
TOTAL ESTIMATED REVENUE & CREDITS	\$325,672	\$384,514	\$293,425



AUDITORS REPORT



Stephen D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

February 15, 2013

Melodie A. Frater, CPA

Danna M. LaClair, CPA*

Kathryn C. Sanders, CPA

Ashley J. Miller, CPA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

Rita Donaldson, CPA

* Also Account in Massachusetts

Members of the Board of Selectmen
Town of Marlow
167 NH Route 123
Marlow, NH 03456

To the Members of the Board of Selectmen:

This is to advise you that as of February 15, 2013 the audit of the financial statements for the year ending December 31, 2012 has been substantially completed and we are in the process of finalizing the audit. A completed audit report should be sent to you by the end of April 2013.

Sincerely,

Sheryl A. Pratt, CPA
Director

PLODZIK & SANDERSON
Professional Association | Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

EXHIBIT C-1
TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2012

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 1,166,215	\$ 61,878	\$ 1,228,093
Investments	-	100,862	100,862
Receivables, net of allowances for uncollectible:			
Taxes	155,051	-	155,051
Accounts	449	34,641	35,090
Intergovernmental	4,878	-	4,878
Interfund receivable	27,726	-	27,726
Prepaid items	16,106	-	16,106
Tax deeded property, subject to resale	10,380	-	10,380
Total assets	<u>\$ 1,380,805</u>	<u>\$ 197,381</u>	<u>\$ 1,578,186</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 15,635	\$ -	\$ 15,635
Intergovernmental payable	439,514	-	439,514
Interfund payable	-	27,726	27,726
Deferred revenue	4,074	-	4,074
Total liabilities	<u>459,223</u>	<u>27,726</u>	<u>486,949</u>
Fund balances:			
Nonspendable	26,496	-	26,496
Restricted	7,178	130,704	137,882
Committed	473,684	38,951	512,635
Assigned	1,750	-	1,750
Unassigned	412,474	-	412,474
Total fund balances	<u>921,582</u>	<u>169,655</u>	<u>1,091,237</u>
Total liabilities and fund balances	<u>\$ 1,380,805</u>	<u>\$ 197,381</u>	<u>\$ 1,578,186</u>

SCHEDULE 1
TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2012

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 375,398	\$ 366,824	\$ (8,574)
Land use change	560	560	-
Yield	2,790	3,058	268
Excavation	184	184	-
Payment in lieu of taxes	1,165	1,165	-
Interest and penalties on taxes	<u>11,800</u>	<u>18,474</u>	<u>6,674</u>
Total from taxes	<u>391,897</u>	<u>390,265</u>	<u>(1,632)</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	2,700	3,726	1,026
Motor vehicle permit fees	101,602	106,065	4,463
Building permits	<u>320</u>	<u>380</u>	<u>60</u>
Total from licenses, permits, and fees	<u>104,622</u>	<u>110,171</u>	<u>5,549</u>
Intergovernmental:			
State:			
Meals and rooms distribution	33,329	33,323	(6)
Highway block grant	52,349	52,349	-
State and federal forest land reimbursement	736	736	-
Other	3,184	3,185	1
Federal:			
FEMA	-	1,278	1,278
Other	<u>3,826</u>	<u>3,826</u>	<u>-</u>
Total from intergovernmental	<u>93,424</u>	<u>94,697</u>	<u>1,273</u>
Charges for services:			
Income from departments	<u>8,050</u>	<u>9,167</u>	<u>1,117</u>
Miscellaneous:			
Interest on investments	2,431	2,389	(42)
Other	<u>13,955</u>	<u>19,924</u>	<u>5,969</u>
Total from miscellaneous	<u>16,386</u>	<u>22,313</u>	<u>5,927</u>
Other financing sources:			
Transfers in	<u>14,800</u>	<u>14,800</u>	<u>-</u>
Total revenues and other financing sources	629,179	<u>\$ 641,413</u>	<u>\$ 12,234</u>
Unassigned fund balance used to reduce tax rate	<u>85,500</u>		
Total revenues, other financing sources, and use of fund balance	<u>\$ 714,679</u>		

EXHIBIT C-3
TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2012

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 390,265	\$ -	\$ 390,265
Licenses and permits	110,171	-	110,171
Intergovernmental	94,697	-	94,697
Charges for services	9,167	57,966	67,133
Miscellaneous	22,881	8,106	30,987
Total revenues	<u>627,181</u>	<u>66,072</u>	<u>693,253</u>
Expenditures:			
Current:			
General government	256,953	5,396	262,349
Public safety	60,008	27,726	87,734
Highways and streets	167,436	-	167,436
Sanitation	35,400	-	35,400
Health	1,747	-	1,747
Welfare	2,011	-	2,011
Culture and recreation	19,363	-	19,363
Conservation	1,600	-	1,600
Debt service:			
Principal	22,666	-	22,666
Interest	2,801	-	2,801
Capital outlay	14,800	-	14,800
Total expenditures	<u>584,785</u>	<u>33,122</u>	<u>617,907</u>
Excess of revenues over expenditures	<u>42,396</u>	<u>32,950</u>	<u>75,346</u>
Other financing sources (uses):			
Transfers in	59,825	-	59,825
Transfers out	(59,825)	-	(59,825)
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	42,396	32,950	75,346
Fund balances, beginning	<u>879,186</u>	<u>136,705</u>	<u>1,015,891</u>
Fund balances, ending	<u>\$ 921,582</u>	<u>\$ 169,655</u>	<u>\$ 1,091,237</u>

SCHEDULE 2
TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2012

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbered to Subsequent Year</u>	<u>Variance Positive (Negative)</u>
Current:				
General government:				
Executive	\$ 66,097	\$ 57,294	\$ -	\$ 8,803
Election and registration	27,895	25,771	-	2,124
Financial administration	38,700	32,042	-	6,658
Revaluation of property	18,000	16,738	-	1,262
Legal	5,000	3,220	-	1,780
Personnel administration	78,848	70,098	-	8,750
Planning and zoning	300	176	-	124
General government				
buildings	28,600	33,579	1,750	(6,729)
Cemeteries	3,955	2,994	-	961
Insurance, not otherwise				
allocated	16,000	15,041	-	959
Total general				
government	<u>283,395</u>	<u>256,953</u>	<u>1,750</u>	<u>24,692</u>
Public safety:				
Police	23,500	23,617	-	(117)
Ambulance	30,500	4,320	-	26,180
Fire	27,427	31,359	-	(3,932)
Building inspection	1,000	-	-	1,000
Emergency management	9,526	176	-	9,350
Total public safety	<u>91,953</u>	<u>59,472</u>	<u>-</u>	<u>32,481</u>
Highways and streets:				
Highways and streets	190,647	162,279	-	28,368
Street lighting	5,000	5,157	-	(157)
Total highways and				
streets	<u>195,647</u>	<u>167,436</u>	<u>-</u>	<u>28,211</u>
Sanitation:				
Solid waste disposal	38,548	29,800	-	8,748
Solid waste clean-up	5,600	5,600	-	-
Total sanitation	<u>44,148</u>	<u>35,400</u>	<u>-</u>	<u>8,748</u>
Health	<u>1,000</u>	<u>1,747</u>	<u>-</u>	<u>(747)</u>
Welfare	<u>9,500</u>	<u>2,011</u>	<u>-</u>	<u>7,489</u>
Culture and recreation:				
Parks and recreation	200	193	-	7
Patriotic purposes	400	550	-	(150)
Total culture and				
recreation	<u>600</u>	<u>743</u>	<u>-</u>	<u>(143)</u>
Conservation	<u>1,950</u>	<u>1,600</u>	<u>-</u>	<u>350</u>

SCHEDULE 2 (Continued)
TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2012

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbered to Subsequent Year</u>	<u>Variance Positive (Negative)</u>
Debt service:				
Principal of long-term debt	22,665	22,666	-	(1)
Interest on long-term debt	<u>2,801</u>	<u>2,801</u>	-	-
Total debt service	<u>25,466</u>	<u>25,467</u>	-	<u>(1)</u>
Capital outlay:				
Dump truck	8,300	8,300	-	-
Bucket truck	<u>6,500</u>	<u>6,500</u>	-	-
Total capital outlay	<u>14,800</u>	<u>14,800</u>	-	-
Other financing uses:				
Transfers out:				
Special revenue:				
Library	18,720	17,525	-	1,195
Expendable trust	<u>27,500</u>	<u>27,500</u>	-	-
Total other financing uses	<u>46,220</u>	<u>45,025</u>	-	<u>1,195</u>
Total appropriations, expenditures, and other financing uses	<u>\$ 714,679</u>	<u>\$ 610,654</u>	<u>\$ 1,750</u>	<u>\$ 102,275</u>

SCHEDULE 3
TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2012

Unassigned fund balance, beginning		\$ 376,826
Changes:		
Unassigned fund balance used to reduce 2012 tax rate		(85,500)
2012 Budget summary:		
Revenue surplus (Schedule 1)	\$ 12,234	
Unexpended balance of appropriations (Schedule 2)	102,275	
2012 Budget surplus		114,509
Decrease in nonspendable fund balance		6,639
Unassigned fund balance, ending		\$ 412,474

SCHEDULE 4
TOWN OF MARLOW, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2012

	Special Revenue Fund	Permanent Fund	Total
ASSETS	Ambulance Revolving		
Cash and cash equivalents	\$ 32,036	\$ 29,842	\$ 61,878
Investments	-	100,862	100,862
Accounts receivable, net of allowance for uncollectable	34,641	-	34,641
Total assets	\$ 66,677	\$ 130,704	\$ 197,381
LIABILITIES AND FUND BALANCES			
Liabilities:			
Interfund payable	\$ 27,726	\$ -	\$ 27,726
Fund balances:			
Restricted	-	130,704	130,704
Committed	38,951	-	38,951
Total fund balances	38,951	130,704	169,655
Total liabilities and fund balances	\$ 66,677	\$ 130,704	\$ 197,381

SCHEDULE 5
TOWN OF MARLOW, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2012

	Special Revenue Fund	Permanent Fund	Total
	Ambulance Revolving		
Revenues:			
Charges for services	\$ 57,966	\$ -	\$ 57,966
Miscellaneous	-	8,106	8,106
Total revenues	<u>57,966</u>	<u>8,106</u>	<u>66,072</u>
Expenditures:			
Current:			
General government	-	5,396	5,396
Public safety	<u>27,726</u>	-	<u>27,726</u>
Total expenditures	<u>27,726</u>	<u>5,396</u>	<u>33,122</u>
Net change in fund balances	30,240	2,710	32,950
Fund balances, beginning	<u>8,711</u>	<u>127,994</u>	<u>136,705</u>
Fund balances, ending	<u>\$ 38,951</u>	<u>\$ 130,704</u>	<u>\$ 169,655</u>



2012 TAX RATE

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2012 Tax Rate Calculation

REVISED

Error in valuations (revised MS-1)

TOWN/CITY: MARLOW

Bob W. Hill
11/15/12

Gross Appropriations	696,695
Less: Revenues	321,297
	0
Add: Overlay (RSA 76:6)	26,729
War Service Credits	16,000

Net Town Appropriation	418,127
Special Adjustment	0

Approved Town/City Tax Effort	418,127
-------------------------------	---------

TOWN RATE
6.37

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	1,772,866	111,329	1,661,537
Regional School Apportionment			0
Less: Education Grant			(580,710)

Education Tax (from below)	(152,541)
Approved School(s) Tax Effort	928,286

LOCAL SCHOOL RATE
14.13

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.390	
63,824,842		152,541
Divide by Local Assessed Valuation (no utilities)		
64,788,445		

STATE SCHOOL RATE
2.35

COUNTY PORTION

Due to County	184,423
	0

Approved County Tax Effort	184,423
----------------------------	---------

COUNTY RATE
2.81

Total Property Taxes Assessed	1,683,377
Less: War Service Credits	(16,000)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	1,667,377

TOTAL RATE
25.66

PROOF OF RATE

Local Assessed Valuation		Tax Rate	Assessment
Education Tax	(no utilities)	2.35	152,541
All Other Taxes		23.31	1,530,836
			1,683,377

TRC#
135.1

TRC#
135.1

Using the 2012 Tax Rate, \$100,000 to be raised through taxation equates to \$1.53 per \$1,000 Of your property valuation.

SUMMARY INVENTORY OF VALUATION



New Hampshire
Department of
Revenue Administration

**2012
MS-1 Report**

1 VALUE OF LAND ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, 3B and 4	NUMBER OF ACRES	2012 ASSESSED VALUATION
A. Current Use (At Current Use Values) RSA 79-A (p6)	1 2 8 0 8 . 3 4	1 0 6 4 0 4 0
B. Conservation Restriction Assessment (Current Use Values) RSA 79-B (p7)	0	0
C. Discretionary Easements RSA 79-C (p7)	0	0
D. Discretionary Preservation Easements RSA 79-D (p8)	0	0
E. Taxation of Land Under Farm Structures RSA 79-F (p8)	0	0
F. Residential Land (Improved and Unimproved Land)	2 5 9 9 . 6 4	2 4 6 2 9 5 0 0
G. Commercial/Industrial Land (DO NOT Include Utility Land)	2 0 . 3 1	4 9 3 8 6 0
H. Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	1 5 4 2 8 . 2 9	2 6 1 8 7 4 0 0
I. Tax Exempt and Non-Taxable Land	8 5 2 . 0 5	1 6 0 4 9 2 0
2 VALUE OF BUILDINGS ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, and 3B	# of STRUCTURES	2012 ASSESSED VALUATION
A. Residential		3 4 9 7 9 0 1 0
B. Manufactured Housing as defined in RSA 674:31		9 8 5 3 7 0
C. Commercial & Industrial (Do not include utility buildings)		3 0 2 8 0 3 0
D. Discretionary Preservation Easements RSA 79-D (p8)	0	0
E. Taxation of Farm Structures RSA 79-F (p8)	0	0
F. Total of Taxable Buildings (Sum of Lines 2A, 2B, 2C, 2D, and 2E)		3 8 9 9 2 4 1 0
G. Tax Exempt & Non-Taxable Buildings		1 2 5 3 6 0 0
3 UTILITIES-See RSA 83-F:1 V for complete definitions		2012 ASSESSED VALUATION
A. Utilities (From p5 Grand Total of All A Utilities)		8 9 6 8 6 9
B. Other Utilities (From p5 Total of All Other Utilities)		0
4 MATURE WOOD and TIMBER RSA 79:5		0
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4)		6 6 0 7 6 6 7 9



**2012
MS-1 Report**

	TOTAL # GRANTED	2012 ASSESSED VALUATION
6 CERTAIN DISABLED VETERANS RSA 72:36-a (Paraplegic & Double Amputees Owning Special Adapted Homesteads with VA Assistance)	0	0
7 IMPROVEMENTS TO ASSIST THE DEAF RSA 72:38-b V	0	0
8 IMPROVEMENTS TO ASSIST PERSONS WITH DISABILITIES RSA 72:37-a	0	0
9 SCHOOL DINING/DORMITORY/KITCHEN EXEMPTION RSA 72:23-IV (Standard Exemption Up To \$150,000 For Each)	0	0
10a NON UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0
10b UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 Minus Lines 6, 7, 8, 9, 10a, and 10b) (This Figure Will Be Used To Calculate The Total Equalized Value For The Municipality)		6 6 0 7 6 6 7 9
	AMOUNT PER EXEMPTION	TOTAL # GRANTED
12 BLIND EXEMPTION RSA 72:37	1 5 0 0 0	1
13 ELDERLY EXEMPTION RSA 72:39-a & b (p6)		4
14 DEAF EXEMPTION RSA 72:38-b	0	0
15 DISABLED EXEMPTION RSA 72:37-b	0	0
		TOTAL # GRANTED
16 WOOD HEATING ENERGY SYSTEMS EXEMPTION-RSA 72:70		6
17 SOLAR ENERGY SYSTEMS EXEMPTION-RSA 72:62		1
18 WIND POWERED ENERGY SYSTEMS EXEMPTION-RSA 72:66		0
19 ADDITIONAL SCHOOL DINING/DORMITORY/KITCHEN EXEMPTIONS-RSA 72:23 IV		0
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)		3 9 1 3 6 5
21 NET VALUATION Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)		6 5 6 8 5 3 1 4
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B		8 9 6 8 6 9
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)		6 4 7 8 8 4 4 5
NOTES:		

SCHEDULE OF TOWN PROPERTY
As of December 31, 2012

<u>Land & Buildings</u>	<u>ACREAGE</u>	<u>VALUE</u>	<u>MAP + LOT</u>
Jones Hall	0.61	\$168,790.00	203-009
Police Garage			203-009
War Memorial	0.06	\$480.00	203-010
Fire Station	0.18	\$67,850.00	203-109
Highway Department	5.75	\$132,910.00	408-025
Town Common - Marlow Hill	3.1	\$29,200.00	405-044
Town Pound - Route 123	0.03	\$180.00	202-002
Town Office	0.15	\$111,320.00	203-015
Gravel Pit - Washington Road	4.5	\$29,500.00	405-127
Village Cemetery	5.6	\$0.00	203-006
Early Settlers Cemetery off Sargent Road	0.16	\$0.00	408-002
West Yard Cemetery	0.84	\$0.00	406-009

TOTAL **\$540,230.00**

<u>Properties</u>			
Off Route 10 North	0.2	\$1,600.00	202-040
Off Route 10 North	8.27	\$113,070.00	202-006-01
Sand Pond Road	2.3	\$4,600.00	402-045
Whittemore Road	75	\$52,500.00	411-007
Route 10 North	11	\$34,100.00	405-006
Off Baine Rd	1.9	\$1,900.00	411-009
Off Baine Rd	3.8	\$3,800.00	411-011
Marlow Hill Road	8	\$75,420.00	406-065

TOTAL **\$286,990.00**

Vehicles **(Purchased for over \$5,000)**

VALUE AFTER DEPRECIATION

<u>Highway Department</u>	
Caterpillar Model 120H Motor Grader	\$30,300.00
Holland Loader/Backhoe	\$33,104.00
1994 Int. Model 4900 Dump Truck	\$4,536.00
1991 Mack Truck	\$6,037.00
1997 International Truck w/ Plow	\$14,600.00
2000 International 4900 Truck	\$7,885.00
1991 Bucket Truck	\$6,175.00
<u>Fire Department</u>	
Kenworth Pumper Truck	\$108,350.00
International Fire Truck Tanker	\$38,477.00
<u>Ambulance Department</u>	
Type III 1640SD Custom Ambulance	\$0.00

Police Department

2010 Ford Explorer		\$20,370.00
	<u>TOTAL</u>	\$269,834.00

Equipment (Purchased for over \$5,000)

Fire Department

Bullard Thermal Imaging Camera		\$5,596.00
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Ambulance

Ambulance Electronic Cot		\$7,965.00
Defibrillator		\$3,683.00

General Government

Savin Color Copier		\$5,599.00
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Transfer Station

Closed Top Roll-Off Container		\$6,309.00
1988 Peterbilt Roll-Off Container		\$12,400.00

Emergency Management

Generator		\$16,900.00
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	<u>TOTAL</u>	\$58,452.00
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	<u>GRAND TOTAL</u>	\$1,155,506.00
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REPORT OF TOWN CLERK
January 1, 2012 to December 31, 2012

Motor Vehicle	\$ 106,133.82
Motor Vehicle - Title	322.00
Motor Vehicle – Transfer	300.00
Dog Licenses & Penalties	1,661.00
Marriage Licenses	225.00
Certified Copies - Vital Records	215.00
Birth Certificate	0.00
UCCs	135.00
Bad Check	0.00
Miscellaneous	657.00
Total Remitted to Treasurer:	<u>\$109,648.82</u>



*Relay For Life organized by
Marlow 4H*

TAX COLLECTOR'S REPORT

Tax Collector's Report

MS - 61

For the Municipality of

Town of Marlow

Year Ending

12/31/12

Debits	Levy for Year of This Report	Prior Levies (Please specify years)		
		2011	2010	2009 & All
Uncollected Taxes				
Beginning of year:				
Property taxes	XXXXXXXXXX	157,695.29		
Resident taxes	XXXXXXXXXX			
Land use change	XXXXXXXXXX	414.79		
Yield taxes	XXXXXXXXXX	5,153.13		
Interest				
Taxes Committed				
This year:				
Property taxes	1,685,977.73		XXXXXXXXXX	XXXXXXXXXX
Excavation taxes	184.42		XXXXXXXXXX	XXXXXXXXXX
Land use change	560.00		XXXXXXXXXX	XXXXXXXXXX
Yield taxes	3,057.57		XXXXXXXXXX	XXXXXXXXXX
Overpayment:				
Property taxes	958.34	487.42		
Yield Taxes				
Other charges				
Land use change				
2011 Prepay	4,073.89			
Interest collected on delinquent tax	380.85	5,858.06		
BD Checks	30.00			
Total Debits	\$1,695,222.80	\$169,608.69	\$0.00	\$0.00

* This amount should be the same as last year's ending balance. If not, please explain.

Tax Collector's Report

MS - 61

For the Municipality of

Town of Marlow

Year Ending

12/31/12

Credits	Levy for Year of This Report 2012	Prior Levies (Please specify years)		
		2011	2010	2009
Remitted to Treasurer				
During fiscal year:				
Property taxes	1,527,501.40	152,240.29		
Land use change	560.00			
Yield taxes	1,233.96	5,153.13		
Interest	380.85	5,858.06		
Penalties				
Conversion to lien				
Pr Yr Prepays		3,083.20		
Adjustment				
Excavation Tax	184.42			
Other Charge	30.00			
Discounts Allowed:	24,344.18			
Abatements Made:				
Property taxes	10,293.78	2,859.22		
Resident taxes				
Land use change		414.79		
Yield taxes	0.00			
Current levy				
Deeded				
Uncollected taxes				
End of year:				
Property taxes	128,870.60			
Land use change	0.00			
Yield taxes	1,823.61			
Total Credits	\$1,695,222.80	\$169,608.69	\$0.00	\$0.00

Tax Collector's Report

MS - 61

For the Municipality of

Town of Marlow

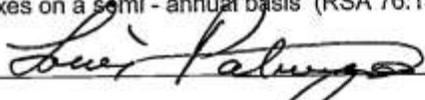
Year Ending

12/31/12

Debits	Last Year's Levy 2011	Prior Levies (Please specify years)		
		2010	2009	2008
Unredeemed Liens Beginning of year		32,154.23	22,335.50	
Liens executed during the fiscal year	45,812.55			
Interest & costs collected after lien execution	708.50	4,837.75	5,534.64	
	97.25	160.00	50.00	
Total Debits	\$46,618.30	\$37,151.98	\$27,920.14	
Credits				
Remitted to Treasurer: Redemptions	21,380.30	21,539.31	19,026.05	
Interest/costs (after lien execution)	708.50	4,837.75	5,534.64	
	97.25	160.00	50.00	
Abatements of unredeemed taxes	0.00		0.00	
Excess Debit			0.00	
Unredeemed liens End of year	24,432.25	10,614.92	3,309.45	
Total Credits	\$46,618.30	\$37,151.98	\$27,920.14	

If you are a tax sale municipality, please use the alternate page 3.
Does your municipality commit taxes on a semi - annual basis (RSA 76:15 - a) ?

Tax collector's signature:



Date:

1-30-13

TOWN TREASURER

Report for end of Year 2012

Checking Account

INCOME

Property Tax	\$ 1,712,944.51
Town Clerk	\$ 109,648.82
Treasurer	\$ 138,377.79
Bank Interest	\$ 2,401.43
Ambulance Account	\$ 27,726.45
TOTAL REVENUE	\$ 1,991,099.00

EXPENSES

Insufficient Funds	\$ 313.60
Bank Charges	\$ 15.00
Selectmen's Orders Paid	\$ 1,827,227.49
TOTAL EXPENSES	\$ 1,827,556.09

END OF YEAR ACCOUNT BALANCE

Checking	\$ 240,545.65
Savings	\$ 556,988.94

SOME IMPORTANT DATES FOR 2012

March 31 – Last day for timber owners to notify Board of Selectmen of desire to extend intent to cut beyond April 1, but not beyond June 30. RSA 79:10, II.

April 1 – Owner of land under excavation or to be excavated must file notice of intent to excavate. RSA 72 – B: 8.

April 15 – Last day to file permanent application for property tax exemption or credit for 2013 tax year. RSA 72:33, I.

April 15 – Last day to apply for current use land assessment or conservation restriction assessment. RSA 79–A: 5, II; 79–B: 4, I.

April 15 – Deadline for filing report of excavated material form pertaining to excavating still in progress through March 31 for all earth excavated during the tax year up to and including March 31. RSA 72-B: 9. Failure to do so results in assessment of dooimage (two times the tax that would be due). RSA 72-B: 10.

May 15 – Last day for every owner with timber cutting operations still in progress through March 31 to file report for all timber cut, up to and including March 31. RSA 79:11, I. Failure to do so results in assessment of dooimage (two times tax) that would be due. RSA 79:12.

June 30 – Last day to determine whether current use lands have undergone a change in use so that land use change tax should be levied. RSA 79–A: 5, IV (see also RSA 79- A: 7).

August 15 – Last day to file report of cut for timber cutting operations extended to June 30. 79:11, II.

September 1 – Last day for taxpayer to appeal denial of request for tax exemption, credit deferral or abatement to the Board of Tax and Land Appeals or Superior Court. RSA 72:34 a; 76:16–a; 76:16-d; 76:17.

December 1 – Last day to file amended permanent application for tax exemption or credit if person has changed residence. RSA 72:33, II.

March 1, 2013– Last day to file permanent application for property tax deferral for 2012-tax year. RSA 72:38-a, II-a; 76:16-d.

March 1, 2013 – Last day to file application for property tax abatement for the 2012 tax year. RSA 76:16, 76:16-d.

These dates are for informational purposes only and represent only a selection from the official calendar that can be found in the Town Office. For a complete set of dates please refer to the official calendar in the Town Office. In the event of any discrepancies the official calendar will govern.

USEFUL INFORMATION

STATE OF NEW HAMPSHIRE – REVISED STATUTES ONLINE

<http://www.gencourt.state.nh.us/rsa/html/indexes/>

This website allows you to search the full text of the Revised Statutes by keyword(s) or phrase. You can also search the index of titles when you know the number of the RSA that you are looking for.

CHESHIRE COUNTY REGISTRY OF DEEDS

<http://www.nhdeeds.com>

You can search by grantor or grantee, also by book and page. Grantor index records are available from 1975 onwards, grantee from 1980 onwards. Book and page records start from Book 0867 onwards.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

<http://www.revenue.nh.gov>

From this website you are able to download the latest Current Use Booklet. Through ‘Property Tax’ you can find information on Timber and Excavation Tax.

Included among the many forms that you can download are ones for Current Use, Conservation Restriction, Land Use, Easement and various ones relating to Property Tax.

BOARD OF TAX AND LAND APPEALS (BTLA)

<http://www.nh.gov/btla/>

Among the responsibilities that the BTLA has is the hearing of appeals of individual assessments, exemptions or refunds levied by municipalities. Forms can be downloaded including ‘Taxpayer’s RSA 76:16 Abatement Application to Municipality’.

EMERGENCY PREPAREDNESS

www.ready.gov

www.fema.gov

www.cdc.gov

www.redcross.org

www.nhoem.state.nh.us

www.dhhs.nh.gov

All of these websites contain a large amount of information on emergency preparedness and related topics.

H1N1 AND SEASONAL FLU

Information, treatment resources and upcoming clinics can be found on the following web sites:
www.nh.gov/h1n1.
www.flu.gov.

LOW AND MODERATE INCOME HOMEOWNERS PROPERTY TAX RELIEF

The Low and Moderate Income Homeowner's Property Tax Relief Program runs annually between May 1st and June 30th. Form DP-8 will be available in April and can be obtained from the Town Office. Further information can be found on <http://www.revenue.nh.gov>.

BUILDING PERMITS

Applications and instructions can be obtained from the Town Office, however you are advised to contact the Building and Code officer (currently Mark Vincello at 446 5273) in the first instance to see whether you need a building permit, also if you have a question on code compliance.

PISTOL PERMITS

Applications can be obtained from the Town Office but when completed need to be submitted to the Police Chief.

NOTARY PUBLIC

Mary Avery, Jacqui Fay and Beth La Freniere are notary publics.

TRANSFER STATION PERMITS AND COUPONS

Your current Transfer Station permit is valid for 2012 & 2013.
There is now a no cash policy at the Transfer Station and coupons can be purchased at the Town Office.



EXECUTIVE COUNCIL

THE STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL



DANIEL I. ST. HILAIRE
EXECUTIVE COUNCILOR
DISTRICT TWO

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, N.H. 03301
(603) 271-3632

TO: All District Two Cities and Towns
FROM: Executive Councilor Daniel St. Hilaire
December 19, 2012

I am pleased to take this opportunity to thank all of you for the support, feedback, comments and concerns you have shared with me through out the year. Public input is essential in enabling our elected officials to make sound decisions, and I have appreciated hearing from you. Although I decided not to seek re-election, it has been an honor and privilege for me to serve the citizens of District Two as your Executive Councilor.

After each Governor and Executive Council meeting I have issued a report that chronicles the decisions we made. These reports have been posted on the Executive Council website, sent to the local newspapers, local libraries and town halls and other government officials. Included in the reports are the agenda items we voted on and the items pertinent to District Two were highlighted. Public input on nominations brought forward by the Governor for consideration and confirmation by the Executive Council, to the various State Boards and Commissions, is always welcomed, so the closing of the report listed the names of the nominations. This past year, the Council appointed a total of 316 persons to serve on various Boards and Commissions for the State of New Hampshire, of which 37% were from District Two. I hope you have found the reports and the information to be useful.

This past year, the Executive Council approved approximately 2,329 items/contracts totaling over \$3,372,093,686.00. In addition to the contracts listed above, the Executive Council voted to authorize the Governor's Warrant and Expenditures requests (State operating expenses) in the accumulated amount of approximately \$4,870,000,000.

I have enjoyed my tenure and look forward to continuing to contribute through other public service endeavors.

Sincerely,

A handwritten signature in black ink that reads "D. St. Hilaire".

Daniel St. Hilaire
Executive Councilor